



green county



Green County has a full-time opening for a Finance Director. The Finance Director administers the county budget, coordinates budget planning and fiscal policy development, and monitors all financial reporting and vendor payments of the county.

Duties: The Finance Director is head of the Finance Department and is responsible for ensuring accuracy in the financial systems of the county, the payroll process, and internal audits to help ensure solvent county operations. The Finance Director ensures compliance with GASB and GAAP accounting requirements for all county departments. The Finance Director also provides timely financial data and reports as asked, calculates county taxes to municipalities for submission to the State Department of Revenue along with assisting departments with state reporting requirements as necessary. The Finance Director also facilitates the IT advisory group.

Requirements: Applicants must have a Bachelor's degree in Business Administration, Public Administration, Accounting or comparable field. At least 5 years of related experience is required and at least 2 years of multi-fund governmental accounting experience. Consideration may be given for any combination of education, training, and experience, which provides the necessary knowledge, skills, and abilities to perform the duties of the position. Knowledge of enterprise resource planning systems and accounting software systems including Munis and Microsoft Excel is desired. The ideal candidate should have strong skills in organizational and fiscal management, ability to provide leadership and direction to the Finance Department, and the ability to work with elected officials, board members, supervisory committees and the county's datacenter staff. Applicants possessing (CPA) Certified Public Accountant License and/or Certified Government Financial Manager (CGFM) are desired.

Compensation and Benefits: The annual salary for this position will depend on the applicant's qualifications and experience and ranges from **\$64,812.15 — \$80,525.25**. Green County offers a competitive benefits package including: Wisconsin Retirement System, ETF Health Insurance plan, voluntary dental, vision, short and long term disability, life insurance, flex spending, deferred compensation, and benefited time off in the form of vacation, sick, personal days and 9 observed holidays.

Application: A **complete** application can be found on our Green County Website at <http://www.co.green.wi.gov/> under "Employment Opportunities. Applications may also be picked up at Green County Human Resources Department located on the ground floor of the Green County Government Services Building located at N3152 State Rd 81 Monroe, WI 53566. A resume, cover letter, professional recommendation letters, and copies of certifications and accreditations are strongly encouraged.

Please submit applications and supporting documents to:

Green County Human Resource Department
N3152 State Rd 81
Monroe, WI 53566
E-mail: sbroughton@greencountywi.org

Tentative Recruiting Timeline: This posting will remain open until the position has been filled. Our first review of applications is tentatively set for June 13, 2019 with notifications to interviewees given on June 14, 2019. The date for our first round of interviews is tentatively set for June 26, 2019. Green County anticipates having this position filled on or about August 5, 2019. The tentative transition timeline is intended to allow for a five-month training period with the current Green County Finance Director.

An equal opportunity employer, the County of Green will not discriminate on the basis of handicapped status in admission to or access or treatment of employment or in its programs, services, or activities. Green County requires a drug screening and a physical exam as part of its employment process.